

MEMORANDUM

Date: January 1, 2021

To: TLRC Residents, Family Members and Employees

From: R Kevin McFeely, President & CEO

Re: COVID Vaccine Locations and Times

As previously announced, TLRC will begin vaccination clinics on Sunday, January 3rd. We are pleased to begin this process for our residents and employees and appreciate everyone's understanding with how fluid this situation is.

For those Six-Plex and Apartment residents who were not home when we brought the consent forms to you to have them signed, please be sure to complete the yellow highlighted sections of the forms and return them to the Receptionist by 9:00 a.m. Saturday (01.02) morning. If the forms are received after 9:00 a.m., you will have to wait until January 24th to begin your vaccination process.

Listed below are the time frames for the vaccinations. Please be sure to show up during the time frame that corresponds with the first letter of your last name. Apartment and Six-Plex residents will receive their vaccinations in the Mortvedt Center, Assisted Living and North Ridge residents will receive the vaccination in their apartments and employees will receive their vaccinations in the Chapel. Catch-A-Ride service will be available beginning at 8:45 a.m. on Sunday.

Thank you to the retired nurses who live at TLRC for offering to help with the administration of the vaccine-your time helping out with this is greatly appreciated!

A-C	9:00-10:00 a.m.
D-H	10:00-11:00 a.m.
I-M	11:00 a.m.-12:00 p.m.
N-R	12:00-1:00 p.m.
S-Z	1:00-2:00 p.m.

Looking forward to seeing you on Sunday!